



*Supplement II*  
*Monthly Church Reports*  
*2018 – 2020*

*Virginia Church of God*  
*Supplement II*  
*2018 - 2020*

**MONTHLY CHURCH REPORTS**

**Church of God Monthly Treasurer's Report  
(Report by Paper)**

Every Virginia Church of God must report to International State Offices and Virginia State Offices Monthly.

Prayer Concerns/Comments – Please record prayer needs and other comments that we need to be informed about.

Please fill in the following information: Church Name, Address and Church File Number, Month and Year you are reporting, the State of Virginia and your Employer Identification Number.

Treasurer's Name, Address and Phone numbers for treasurer and church.

Please Check the Box if your Treasurer's name or address changes since last report.

**Great Commission Impact Section**

**Discipleship/Evangelism On Campus** – Indicate the combined weekly average attendance of discipleship initiatives such as Sunday School, Bible Study groups, FTH, Care initiatives, etc. at the principal address of the Church.

**Discipleship/Evangelism Off Campus** – Indicate the combined weekly average attendance of discipleship/evangelism efforts that occur away from the principle address of the Church, such as prison ministry, cell groups, Bible clubs, nursing home services, etc.

**Sunday Morning or Primary Worship Service Average Weekly Attendance** – Indicate the average weekly attendance of your Sunday Morning Worship service(s). This may include multiple weekend services that constitute your Sunday Morning attendance.

**Ethnic Outreach Language Code** – Codes are listed on back of Treasurer Report.

**Membership Report** – Record last month's membership and Add Members Received and Subtract members "Excluded" in appropriate categories. Record new Male/Female Members with Total.

**Property Appraisal/Indebtedness** – Indicate property appraisal and indebtedness and if your payments are more than 60 days past due.

**Financial Data**

**Total Tithes** – Indicate Total Tithes Paid into Church Treasury for the Month.

**All Other Income** – Indicate total income other than tithes for the Month.

**Tithes to International and State/Regional Offices** – Treasurer’s send a 5% of tithes according to the following schedule to the International Office with their monthly report (white) and an equal amount to their State Office with their monthly report (pink ) with the remainder for support of the pastor according to the policy stated in the General Assembly Minutes.

**Home for Children/Mother’s Day Offering** – Indicate accordingly

**Retired Ministers Reformation Sunday, Ministerial Care, Training Ministers, Other**  
– Indicate accordingly

Make check or money order payable to “Church of God General Fund” for funds due to International Offices. Make Check or Money Order payable to Church of God State Office for funds due to State Offices.

All reports and funds are due to International and State Offices by the 5<sup>th</sup> of the month.

Fill In - Pastor’s Name, Address, Ministerial Number, Sunday School Director’s Name and FTH Directors Name

Treasurer and Pastor Sign Report

### **Church of God Monthly Treasurer’s Report (Online Report)**

To sign up, simply log on to [www.churchofgod.org](http://www.churchofgod.org) and click on Church Reporting Link.

You will find step-by step instructions on how to get registered and begin reporting online.

You may also log on to [www.vacog.org](http://www.vacog.org) and click on Resources in the menu bar and then “Treasurer’s Report” in the drop-down list.

Follow step-by-step instructions on how to get registered and begin reporting online.

To complete the body of the Treasurer’s Report – Reference the above detailed instructions for Paper Reporting.

When reporting online, the report is sent to International offices first and then International Offices will forward the report to the State Office the next business day.

At the end of the online reporting screen a “Submitted Report” page will come up on the screen.

Print this report three times. One report and check will be mailed to International Offices, second copy will be mailed with a check to the State Office and the third copy is yours to file.

If you have problems with online reporting, please call (423) 478-7149 for help.