



VENDOR GUIDELINES - BELIEVE CONFERENCE – APRIL 12-13, 2024

1. Vendors will be in the VACOG MALL in the Lobby area this year. Registration will be held in this area to ensure plenty of traffic in the MALL. Positions are on a first-paid, first-served basis.
2. Each Vendor may secure a booth for a \$100.00 donation per 10' x 5' space. A vendor may purchase more than one 10' x 5' area. (Ex. Vendor A may pay \$200.00 and purchase two 10' x 5' rooms for their site.)
3. Vendors may begin set-up on Thursday afternoon, April 11, at 5:00pm. The church will open at 9:00am on Friday for those who wish to set up. Vendors must complete all set-ups by 1:00pm before Registration begins at 2:00pm on Friday, April 12.
4. We ask that each Vendor provide a small prize for a drawing after service on Friday night and Saturday morning. We will issue vendor slips that each Conference participant may use to obtain each Vendor's initials. Giving these slips will increase traffic in the Vending area.
5. Please include a list of your wares when you register your booth. (required)
6. You may register below and return your form and payment by mail to the Virginia COG State Office, P.O. Box 7547, Roanoke, VA 24019. Or you may register online at vacog.org on the Women's Ministries page.
7. One Conference registration is included with your vendor registration. All others must register for the conference.

VENDOR REGISTRATION

Name:	Phone #:
Address:	Email Address:
Payment Type: <input type="checkbox"/> Cash <input type="checkbox"/> Check Amount: _____	List of Wares: