



Supplement I
Appointed Boards and Committees
2018 – 2020

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Virginia Church of God
Supplement I
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APPOINTED BOARDS AND COMMITTEES

I. Board of Trustees

Refer to **S34 STATE BOARD OF TRUSTEES** in the COG Minutes.

II. Building Advisory Boards (Eastern and Western)

A. Appointment

- i. These boards are appointed biennially by the Administrative Bishop.
- ii. These boards shall consist of not less than three members each.
- iii. There shall be no limitation on the tenure of an appointed board member.

B. Duties and Responsibilities.

- i. Carefully examine all construction plans submitted by the local church, and examine the site of the proposed construction.
- ii. Examine any record necessary to determine the immediate and future need of the proposed construction.
- iii. Examine local church financial records.
- iv. Make recommendations regarding the findings to only the local church, local pastor, District Overseer, and the Administrative Bishop. These boards and their findings will in no way alter or take from the ruling of the COG Minutes.

III. Chaplain's Ministries Board

A. Appointment

- i. This board is appointed biennially by the Administrative Bishops
- ii. This board shall consist of not less than three members.
- iii. There shall be no limitation on the tenure of an appointed board member.
- iv. The Director of Ministries shall be the liaison to this board.

B. Duties and Responsibilities

- i. Develop and expand chaplaincy ministries throughout the state.
- ii. Coordinate and plan for chaplaincy training opportunities in conjunction with the Church of God International Chaplains Commission (ICC).
- iii. Coordinate state chaplaincy ministries with the ICC.
- iv. Encourage chaplains to be endorsed/certified through the ICC.
- v. Facilitate collegial fellowship among chaplains, providing support, encouragement and counsel.

- vi. Raise funds for the development of chaplaincy ministries throughout the state.
- vii. Work directly with the Administrative Bishop and other state officials in all areas of chaplaincy ministry, fostering support and accountability.

IV. Hispanic Ministries Board

This board is appointed biennially by the Administrative Bishop and is responsible for planning and promoting any and all ministries and ministry events for the Hispanic community and church.

V. Historical Board

This board is appointed by the Administrative Bishop and is guided by the Director of Ministries. Members are responsible for gathering and cataloging information related to significant events that have occurred within the Church of God in Virginia.

VI. Lee Alumni Board

A. Appointment

- i. This board is appointed biennially by the Administrative Bishops
- ii. There shall be no limitation on the tenure of an appointed board member.
- iii. A State Council member shall serve as liaison to the Lee University Alumni Association.
- iv. The Director of Youth and Discipleship shall be the liaison to this board.

B. Purpose

The Alumni Association shall function in harmony with the state program of Virginia, and shall concentrate all efforts on the promotion of the Church of God in general and Lee University in particular.

C. Operational Procedures

The officers of the Alumni Association shall put into action a program which has been presented to the Administrative Bishop and approved by him.

- i. Finances
 - a. The Alumni Association shall strive to operate in a solvent manner.
 - b. It shall seek to be responsible for the raising of all funds which are disbursed by the board.
 - c. It shall have consent from the Administrative Bishop for all fund raising drives regardless of description.
 - d. It shall be understood that a financial statement of Alumni business be reviewed by the State Council twice yearly.

ii. Programs:

When funds are available, the Alumni Association shall endeavor to assist worthy Virginia Lee University students.

VII. Ministerial Development Board

A. Appointment

- i. This board is appointed biennially by the Administrative Bishops
- ii. The board shall be comprised of not less than five Ordained Bishops.
- iii. There shall be no limitation on the tenure of an appointed board member.
- iv. The Director of Ministries shall be the liaison to this board.

B. Qualifications

- i. Board members are to be selected on the basis of experience, training and background in the various areas of Leadership and Ministry Development.
- ii. Board members should have the respect and trust of ministers in the state and should be models for other ministers.
- iii. Board members should include men who are strong in the areas of training, education, ministerial examination/licensure and care/counseling.

C. Duties and Responsibilities.

- i. Supervision of Education. To implement and supervise, under the direction of the Administrative Bishop, the education programs promoted or suggested by the Office of Ministerial Development.
- ii. Promotion of Education. To promote Church of God educational institutions at the state level, including CAMS, MIP and Lay Leadership Development.
- iii. Continuing Education. To stimulate and nurture continuing education programs and college extensions.
- iv. Advisory to Churches. To serve in an advisory capacity to churches who sponsor Christian day school, kindergartens, or day care centers, or who are in the process of developing such programs.
- v. Involvement on State Level. To consult with the Administrative Bishop in developing annual regional workshops and seminars for the ministry of Biblical theology, pastoral and personal growth, pastoral administration, counseling, preaching, etc.
- vi. General Education Needs. To periodically study the general educational needs and interests of state ministers.

VIII. Ministerial Examining Boards (Eastern and Western)

A. Appointment

- i. These boards are appointed biennially by the Administrative Bishop.

- ii. There shall be one board appointed for the western part of the state and one board appointed for the eastern part of the state.
- iii. Each board shall consist of 3 Ordained Bishops.
- iv. There shall be no limitation on the tenure of an appointed board member.
- v. The Director of Ministries shall be the liaison to these boards.

B. Purpose

- i. The purpose of this board is to interview and administer written and oral examinations for ministerial applicants as they pursue each rank of the ministry.
- ii. Tests are to be administered in the spring and fall of each year.

IX. Music Board

A. Appointment

- i. This board is appointed biennially by the Administrative Bishop.
- ii. This board shall consist of 6 members. Those members should consist of ministers, ministers of music, or qualified laymen.
- iii. There shall be no limitation on the tenure of an appointed board member.
- iv. The Director of Youth and Discipleship shall be the liaison to this board.

B. Duties and Responsibilities

- i. To implement and supervise the music program for the state under the direction of the Administrative Bishop.
- ii. To promote the ministry of music in Virginia.
- iii. To implement and supervise, under the direction of the Administrative Bishop, the musical programs promoted by the National Music Committee.
- iv. To consult with the Administrative Bishop in developing state or regional workshops or seminars for Ministers of Music, choir directors, pianists, organists, and other interested church musicians.
- v. To provide opportunities for the interchange of information, current trends, and resource material in church music for church musicians on the state level.
- vi. To assist in the placement of church musicians when called upon.
- vii. To assist local churches in the establishment and improvement of their musical programs.
- viii. To periodically study the musical needs and interests of the churches in the state.
- ix. To meet as often as the Administrative Bishop and the chairman deem necessary.

X. Prayer Board

The purpose of this board is to establish an ongoing prayer emphasis throughout the state and assist the Administrative Bishop with state prayer events.

XI. SpiritCare Board

A. Appointment

- i. This board is appointed biennially by the Administrative Bishop.
- ii. There shall be no limitation on the tenure of an appointed board member.

B. Purpose

The purpose of this board is to establish short-term and long-term goals for the care and assistance provided to the retired ministers of Virginia, based on qualifying needs which warrant such assistance.

XII. Vital Initiative Board

A. Appointment

- i. This board is appointed biennially by the Administrative Bishop.
- ii. There shall be no limitation on the tenure of an appointed board member.

B. Purpose

The purpose of this board is to provide an encouragement to pastors of congregations that average less than 100 in attendance.

XIII. Women's Ministry and Discipleship Board

A. Appointment

- i. This board is appointed biennially by the Administrative Bishop.
- ii. This board shall consist of not less than five members and not more than seven members.
- iii. There shall be no limitation on the tenure of an appointed board member.
- iv. The State Women's Ministries President shall serve as the chairperson of this board.

B. Purpose

The purpose of this board is to give oversight to the women's ministries in Virginia, including support for pastors'/ministers' wives, local female church leaders, and various functions for the women of the Church of God in Virginia.

Further, said board will assist the State President in adapting and promoting the program outlined by the Women's Ministries Department.

XIV. World Missions Board

A. Appointment

- i. This board and its chairman are appointed biennially by the Administrative Bishop.
- ii. That the board consist of ten members, and may consist of ministers and/or lay members including a YWEA and a Women's Ministries liaison.
- iii. There shall be no limitation on the tenure of an appointed board member.
- iv. The board chairman shall serve as the state representative of World Missions.

B. Purpose

The purpose of this board is to assist the State Administrative Bishop in selecting, developing and promoting world mission projects, world mission conferences, and world mission events in the state.

C. Duties

That the board shall meet as often as the Administrative Bishop and chairman deem necessary.

D. District Missions Representatives

i. Selection

That each District Overseer shall serve as the District Missions Representative.

ii. Duties and Responsibilities

Each Representative shall be responsible for the promotion of World Missions programs in the churches on his district. He shall meet with the pastors on his district to provide information about World Missions and to encourage participation in its ministries. He shall cooperate with the State Missions Representative in the promotion of World Missions and shall promote state and regional missions seminars.

E. Local Missions Representative

i. Selection

That the Local Church Missions Representative be appointed by the local church pastor. The representatives' names shall be sent to World Missions. Information may be obtained from the State Missions Representative.

ii. Duties and Responsibilities

- a. He shall have responsibility for helping the pastor establish and maintain the World Missions program in the church.
- b. He shall distribute Save Our World magazine and other missions publications.
- c. He shall maintain a missions bulletin board or interest center in the church using material and suggestions sent to him by the State Missions Representative or World Missions; shall keep missions prayer requests before the church; shall work with the pastor, Sunday school, Family Training Hour, and other church department leaders to ensure constant missions emphasis.
- d. He shall perform any other missions related task assigned by the pastor.
- e. He shall make a periodic report of missions activity within his church.

F. World Missions Recognition

That recognition be given at the Camp Meeting based on morning worship attendance in the following categories. Further, that these monies are to be mailed with the May Treasurer's report. All monies raised by the local church for World Missions shall include district missions offerings, YWEA, Camp Meeting offerings, and monies for special projects.

Group I	401–above
Group II	301–400
Group III	201–300
Group IV	101–200
Group V	51–100
Group VI	1–50

G. State-Wide Missions Project

That each church cooperate with the annual state World Missions promotions (conferences, etc.) directed by the State World Missions Board and the Administrative Bishop.